

Registration Process 2023-2024

Thursday, January 19

Curriculum Evening

3:00 pm: How to Register and Curriculum Night videos will be available to view online and Curriculum Night/Course Registration Q & A Google form sent to parents/guardians

Wednesday, January 25

Students will view the How to Register and Curriculum Night videos during Academic Lab and submit their course requests electronically on the Official Electronic Course Request Google form. Registration materials (*Course Guide, Unofficial Transcript, Official Electronic Course Request Form, and 4 year plan* will be shared electronically with NHS students)

Friday, January 27

Final day to submit course requests on the Official Electronic Course Request Google form

STUDENT ROLE	PARENT ROLE
<ul style="list-style-type: none"> ✓ Discuss with family members course selections and personal goals ✓ Discuss with faculty members and counselors' post-secondary plans ✓ Review the course guide ✓ Review IC access information ✓ Select electives and four alternate courses in order of preference ✓ Verify that all your graduation requirements are being satisfied ✓ Review your 4 year plan and make updates if needed 	<ul style="list-style-type: none"> ✓ Discuss with the student course selections and personal goals ✓ Assist the student in formulating or reviewing personal plan of study ✓ Review the curriculum course guide for required credits toward graduation ✓ Research information on course selection for post-secondary plan ✓ Approach teachers and counselors with academic concerns and questions about course selections ✓ Assist with your student's on-line registration
TEACHER ROLE	COUNSELOR ROLE
<ul style="list-style-type: none"> ✓ Review the contents of course guide ✓ Review graduation requirements ✓ Facilitate on-line access to IC for registration ✓ Verify student course requests are entered ✓ Verify students' alternate courses are entered 	<ul style="list-style-type: none"> ✓ Review the contents of course guide ✓ Available to discuss with students the selection of courses as needed ✓ Review each students' transcript and current schedule ✓ Discuss students' options for future plans as they relate to high school academics & post-secondary options ✓ Verify graduation requirements are being met ✓ Conference with students & families to provide information about schedule concerns as needed