

PROCESSING SALES TRANSACTIONS

pages 276- 277

UPC (Universal Product Code)



Cash Register Receipt

Antique Shop 123 Eagle Street Hanson, Iowa	
	13.23
	2.45
	2.45
	10.34
Subtotal	28.47
Tax	1.71
Total	30.18

Point-of-Sale (POS) Terminal Receipt

Hobby Shack, Inc. 1420 College Plaza Atlanta, Georgia	
latex paint, blue 1 oz.	
5 @ \$1.45	7.25
paint brush, 3/4 glaze	
3 @ \$3.25	9.75
Subtotal 1	17.00
Tax	1.02
TOTAL	18.02
VISA RECEIPT	
Jan Windham	XXXXXXXX1122
Exp 02/--	Ref3534423
04/01/--	
Register #: 002	Cashier #: 010
Thanks, Come Again	

(continued on next slide)

PROCESSING SALES TRANSACTIONS

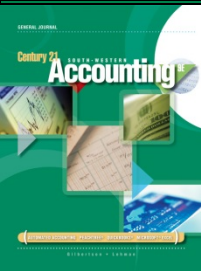
TERMINAL SUMMARY	
Hobby Shack, Inc.	
Code:	34
Date:	11/27/--
Time:	18:24
Visa 034	
Sales	295.38
Sales Tax	17.72
Total	313.10
MasterCard 042	
Sales	107.21
Sales Tax	6.43
Total	113.64
Cash 152	
Sales	5,057.41
Sales Tax	303.45
Total	5,360.86
Totals	
Sales	5,460.00
Sales Tax	327.60
Total	5,787.60

Terminal Summary

BATCH REPORT		
MERCHANT	02938493	234
TERMINAL	923874	
DATE	04/03/--	TIME 18:45
BATCH	45	
VISA		
COUNT	=	007
SALES	= \$	325.23
RETURNS	= \$	12.13
NET	= \$	313.10
MASTERCARD		
COUNT	=	003
SALES	= \$	145.86
RETURNS	= \$	32.22
NET	= \$	113.64
TOTALS		
COUNT	=	010
SALES	= \$	471.09
RETURNS	= \$	44.35
NET	= \$	426.74
CONTROL NUMBER: 0938904235343		

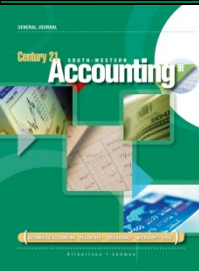
Batch Report

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CASH RECEIPTS JOURNAL

CASH RECEIPTS JOURNAL											PAGE		
DATE	ACCOUNT TITLE	DOC. NO.	POST. REF.	1		2		3	4	5	6	7	
				GENERAL		ACCOUNTS RECEIVABLE CREDIT	SALES CREDIT	SALES TAX PAYABLE CREDIT	SALES DISCOUNT DEBIT	CASH DEBIT			
				DEBIT	CREDIT								
1													1
2													2
3													3



CASH AND CREDIT CARD SALES

November 4. Recorded cash and credit card sales, \$5,460.00, plus sales tax, \$327.60; total, \$5,787.60. Terminal Summary 34.

CASH RECEIPTS JOURNAL												PAGE 11
DATE	ACCOUNT TITLE	DOC. NO.	POST. REF.	GENERAL		ACCOUNTS RECEIVABLE CREDIT	SALES CREDIT	SALES TAX PAYABLE CREDIT	SALES DISCOUNT DEBIT	CASH DEBIT		
				DEBIT	CREDIT							
1 20-- Nov. 4 ✓	2	TS34	✓	4			5 460 00	3 27 60		5 787 60	1	
2	1	3					5	6		7	2	

1. Write the date.
2. Place a check mark in the Account Title column.
3. Write the terminal summary document number.
4. Place a check mark in the Post. Ref. column.
5. Write the sales amount.
6. Write the sales tax amount.
7. Write the cash amount.

Cash	
5,787.60	
Sales	
	5,460.00
Sales Tax Payable	
	327.60