



# REPLENISHING PETTY CASH

August 31. Paid cash to replenish the petty cash fund, \$30.00: miscellaneous expense, \$20.00; advertising, \$10.00. Check No. 12.

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DATE	ACCOUNT TITLE	DOC. NO.	POST. REF.	DEBIT	CREDIT		
9	31 <i>Miscellaneous Expense</i>	C12		20 00		9	
10	<i>Advertising Expense</i>			10 00		10	
11	<i>Cash</i>				30 00	11	

1. Write the date.
2. Write the title of the first account debited. Write the debit amount. Write the title of the second account. Record the debit amount.
3. Write the title of the account credited. Record the credit amount.
4. Write the source document number in the Doc. No. column.