

PTO Meeting Minutes

Tuesday, September 17, 2019

I. Welcome – Ann Uschold

II. Introduction of PTO Board Members & Guests

III. Financial Report – Karen Duncan: Budget submitted for review.

IV. Fundraising Report – Amy Herendeen & Yoko Peroutka

- a. Amazon Smile
 - i. Link through Amazon Smile for your Amazon purchases, choose Hanna Woods Elementary PTO
 - ii. <http://smile.amazon.com/ch/43-1398951>
 - iii. 0.5% of eligible purchases donated back to PTO
 - iv. Save a link on your phone to use on mobile, it won't work through the app
- b. Pretzel sales: 616 sold for approximately \$400 profit, next sale in November
- c. Tiger Spirit Fund: Goal \$2500 to go towards playground upgrades
 - i. Donate \$15/child by 9/30 and they will receive a Hanna Woods water bottle
 - ii. Currently have raised approximately \$1500, 62% of goal
- d. Spiritwear orders done in September
- e. Tiger Dining Out: Wear your Spiritwear to school on these days
 - i. Wednesday 9/25 from 4p-8p at Chik-fil-A, flyer will be sent home
- f. Tiger Treats: Fritz's Frozen Custard Tiger Treats made \$75
- g. Tiger Events: Wear your Spiritwear
 - i. Tuesday 9/24 from 4p-8p at Sky Zone in Fenton
 1. Choose 30 min (\$11.99), 60 min (\$15.99), 90 min (\$19.99) or 120 min (\$23.99)
 2. % earned based on number of jumpers, need at least 50 jumpers to earn % back to school
 3. Make sure you tell them you are with Hanna Woods when you arrive
 - ii. Sunday 10/20 from 6p-8:30p at Epic 6 in Fenton, must pre-purchase tickets from school
 1. Paid \$100 deposit, tickets are \$20 for 2 ½ hours
 2. Facility is reserved for Hanna Woods only event
- h. "Fun Run" idea for larger fundraiser for playground equipment
 - i. Met with Boosterthon company who coordinates fun runs (used by Rockwood/Francis Howell)
 - ii. Pep rally, 8-day campaign with fundraising/character education/prizes ending in Fun Run
 - iii. Multiple options for company involvement. We would likely do the pep rally and 8-day campaign on our own and just have them come to coordinate the fun run.
 - iv. Students get pledges for number of laps (max number of laps) or flat amount donations
 - v. Boosterthon projects large profit, we would get approximately 69% of donations if just using them to coordinate the fun run
 - vi. Guaranteed to not lose any money
 - vii. Fun Run would be during the school day, would need volunteers
 - viii. Dr. Roberts and VPs of Fundraising to explore idea more before committing

V. Volunteer Coordinators Report (formerly "Adult Involvement") – Carolyn Hoechst & Michele Peterson

- a. All classrooms have been assigned a parent liaison
- b. Beautification needs volunteers to help clean up the school grounds on Tuesday, 9/24 from 3p-5p
 - i. Need someone to shadow current Beautification Chair to take over next year
 - ii. Discussed reaching out to church groups parents are involved in to help with grounds clean up
- c. Fall Parties, Friday 10/4: Sign-up Genius coming for volunteers, need 10 parents per grade level
- d. Conference week staff dinner on Monday, 10/14
 - i. Courtney Ruder, Hospitality Chair, is coordinating volunteers and will send out to whole school if still need slots filled
 - ii. Main meal is being catered from Callier's, parents bringing salads/bread/drinks, etc.

- e. Book Fair will be held 10/11-10/17
 - i. Sign-up Genius coming for volunteers
 - ii. Will need help with set-up on Thursday 10/10 and volunteers to work Book Fair on conference nights
- f. Trunk-or-Treat, Saturday 10/12: Will need volunteers for set-up, food, activities and check-in

VI. Faculty/Staff Appreciation Coordinators Report (formerly “Community Involvement”) – Stephanie Hadfield & Nicki Scott

- a. Staff breakfasts planned for 10/11 and 12/19 and March/May in 2020, Sign-up Genius coming
- b. Teacher treats planned for 9/23
- c. Collecting ideas for Teacher Appreciation Week
- d. Life moment gift cards increased to \$50/event (marriages, babies, etc)

VII. Teacher Report – Mrs. Finch

- a. Thank you for the beginning of the year start-up money, much appreciated!
- b. Mrs. Finch and Mr. Cohee presented last year to share committee information on parent involvement
 - i. Discussed having more free events to encourage families to attend
 - ii. Discussed issue with missing a lot of families by using mostly electronic communication, language barriers
 - iii. Discussed sending out a survey to determine what events families want to see, what they would like to be involved in

VIII. Principal Report – Dr. Roberts

- a. Playground
 - i. Parkway will no longer help with installation
 - ii. Went back to playground company received previous bid from to get bid that included install
 - iii. Estimated \$55,000 to replace front playground structure and add shade structure
 - iv. Need to develop a committee to determine direction for playground improvements, get more bids
- b. Teacher requests for funds from PTO
 - i. Discussed how to handle these as they come in throughout the year
 - ii. Decided to have requests submitted by a deadline in the fall and spring, PTO to review

IX. Old Business: None

X. New Business: None

XI. Upcoming Events:

Tiger Night at Sky Zone	Tuesday, 9/24 from 4p-8p
2 Hour Late Start	Wednesday, 9/25
Tiger Dining Out at Chik-Fil-A	Wednesday, 9/25 from 4p-8p
Fall Parties	Friday, 10/4
Trunk-or-Treat	Saturday, 10/12
Scholastic Book Fair	Week of October 14
Parent/Teacher Conferences	Monday, 10/14 and Wednesday, 10/16

Next Meeting: Tuesday, October 22 at 6:30 pm in the Commons

Meeting Minutes can be found under “PTO” on the Hanna Woods website.

<https://www.parkwayschools.net/domain/572>

We are also on Facebook at www.facebook.com/hannwoodspto