

PTO Meeting Minutes

Tuesday, October 22, 2019

I. Welcome – Ann Uschold

II. Introduction of PTO Board Members & Guests

III. Financial Report – Karen Duncan, budget submitted for review.

- a. Class parties: stopped payment on check to bounce house company, also to reimburse deposit
- b. \$1000 down payment paid to Boosterthon for playground fundraiser fun run

IV. Fundraising Report – Amy Herendeen & Yoko Peroutka

- a. Pretzel sales: orders due 10/28 for delivery 11/1 before Friday assembly
- b. Tiger Spirit Fund: \$2626, goal met!
- c. Fall Spiritwear orders: waiting on backordered items
- d. Tiger Dining Out: P'Sghetti's in Valley Park 10/30 from 4p-8p, wear your Spiritwear
- e. Tiger Treats: next 11/13 at Smoothie King, wear your Spiritwear
- f. Tiger Events: Sky Zone event made \$220, Epic6 event made \$245
- g. Cardinals Calendars: orders due 11/13 for delivery before winter break, \$15 each

V. Volunteer Coordinators Report – Carolyn Hoechst & Michele Peterson

- a. Fall Parties went well despite issue with bounce house company.
- b. Spring Parties: considering ninja course with Olympiad
- c. Playdate in the park held, well attended.
- d. Trunk or Treat: Sarah Longfield
 - i. 38 trunk spots filled, estimate had 150-175 children attend
 - ii. 43 pizzas were pre-ordered, \$3 profit per pizza. Overall, event made \$217.
 - iii. Candy was purchased but returned, many bags of donated candy brought by families.
 - iv. Winning trunks received a large pumpkin prize
 - v. Ideas for next year: Google survey sent out for feedback
 - 1. Coffee/hot cocoa food truck
 - 2. Bullhorn for announcements, microphone wasn't loud enough
 - 3. Tape off grass area to avoid kids running through power cords
 - 4. May be able to get candy donated from Walmart/popcorn donated from Marcus Theaters
 - 5. Would like a budget from PTO to avoid families paying for candy
 - 6. Need more volunteers, looking into outside help (A+ students who need hours)
- e. Conference week staff dinner
 - i. Dinner went well. Next will be during spring conferences.
 - ii. Can always use more help for set-up/serve and clean-up.
- f. Book Fair: Gina McGirr
 - i. Grand Event Day increased sales significantly, considering doing again in the spring.
 - ii. Sales \$10336 without tax, school earns 25%. \$2500 given to PTO.
 - iii. Small bank of Scholastic Dollars earned, will take all sales in Scholastic Dollars in the spring and receive a bonus.
 - iv. \$761 in books given to the school library, \$556 in books for Book Fairies
 - v. All for Books winning classrooms: Mrs. Sedlmayer, Mr. Jackson and Mrs. Finch
 - vi. Winter Story Night books purchased, able to choose higher level books for older grades
 - vii. May start a Summer Slide book program next year
- g. Winter Story Night: Fri, 12/6 will need 10-12 volunteers for set-up, craft station, book table and snack area
- h. Yearbook:
 - i. Send Hanna event pictures to Carolyn Hoechst at hoechstcarolyn@yahoo.com or via FB messenger
 - ii. Class pictures for yearbook will be taken on picture re-take day
- i. Picture re-take day 10/23

VI. Faculty/Staff Appreciation Coordinators Report – Stephanie Hadfield & Nicki Scott

- a. September Birthday Breakfast Bar held
- b. October Birthday Treats will be 10/28
- c. Teacher Breakfast held in October went well, December Teacher Breakfast will be 12/19
- d. Gift cards given for Custodian Day and School Lunch Week

VII. Teacher Report: Mrs. Amighetti, Mrs. Benson, Mrs. Lally and Mrs. Kirk

- a. Thank you for all the support!

VIII. Principal Report – Dr. Roberts

- a. PTO survey results reviewed, discussed ways to help increase participation.
- b. First Coffee with the Principal 11/7 from 9a-10a
 - i. Starting for another way to reach out to families
 - ii. Counselor will talk about social/emotional learning program
- c. All forms need to go through Dr. Roberts before distributing/copying.
- d. Teacher grant requests reviewed:
 - i. 10 grants submitted
 - 1. Kindergarten: Set of Magna Tiles \$129.99
 - 2. First Grade: Set of plastic stack stools for classroom seating \$100
 - 3. Counselors: Bully prevention curriculum to go with Second Steps Curriculum \$1300
 - 4. Music: Ipad Air (currently using personal Ipad) \$469
 - 5. Mosaics: Non-hardening modeling clay \$50
 - 6. ABA Teacher: 81 piece Velcro sit spots for carpets \$32
 - 7. Fourth Grade (3): Treasure box prizes for Class Cash \$30/each = \$90
 - 8. Occupational Therapist: Little Genius starter kit \$147
 - ii. Total requests: \$2318
 - 1. Motion to approve all requests by Stephanie Hadfield
 - 2. Second by Carolyn Hoescht, no opposed
 - 3. Discussed having Tiger Event funds raised go to teacher grants, remaining amount will come from surplus funds on the PTO budget

IX. Old Business: None

X. New Business:

- a. Fifth Grade Legacy Project: Gaga Ball Pit for back playground, to be built before winter break
 - i. Lowe's will give us 50% off on supplies, will be built by parent volunteers
 - ii. PTO budget is \$350, remaining to be raised by fundraising
 - iii. Penny Wars 10/28-11/1, all grade levels and winning grade level gets to use the gaga ball pit first
- b. Food drive for Parkway Food Pantry week of 11/11

XI. Upcoming Events:

2 Hour Late Start	Wednesday, 10/30
Tiger Dining Out at P'Sghetti's	Wednesday, 10/30 from 4p-8p
Penny Wars	Week of 10/28
Coffee with the Principal	Thursday, 11/7 9a-10a
No School	Friday, 11/8
Food Drive	Week of 11/11
Tiger Treats at Smoothie King	Wednesday, 11/13
Cardinal Calendar orders due	Wednesday, 11/13

Next Meeting: Tuesday, November 19 at 6:30 pm in the Commons

Meeting Minutes can be found under "PTO" on the Hanna Woods website.

<https://www.parkwayschools.net/domain/572>

We are also on Facebook at www.facebook.com/hannwoodspto