

## Shenandoah Valley Elementary PTO Update April 2019

<https://www.parkwayschools.net/domain/618>

**Facebook page:** <https://www.facebook.com/shenandoahvalleypto/>

If you know anyone who is not receiving PTO updates or needs to update their information, please encourage them to fill out a Google form [here!](#)

### School Supply Orders Online

School Supply Orders form come home in this past Friday folders and we had a little bit of a mix up on the forms that came home. So please double check to make sure that you received the form for your child grade that they will be in for next school year. But if you wish to purchase online now, go to [www.schoolkitz.com](http://www.schoolkitz.com) and enter Shenandoah Valley.

### Panther Pledge Donation

Consider making your tax-deductible donation now! Panther Pledge donations are currently at **\$9428!** Additional donation envelopes can be found on the bulletin board near the front office. Please check to see if your employer may match your donation. You can also pay [here](#).

### Promotions

**Amazon Smile:** Before making your Spring purchases, choose “Parkway School District Parent Teachers Organization Council Shenandoah” through Amazon Smile, and they will donate 0.5% of all Amazon purchases you make to our PTO! Visit <https://smile.amazon.com/> to link SVE PTO to your Amazon account. Whenever you make future purchases, go to <https://smile.amazon.com/> so that a portion of your purchases will be donated to the PTO. You can still use your Amazon App to put items into your cart, but just go to <https://smile.amazon.com/> to complete your purchase.

### PTO Board

We're looking for a few (3) great people like yourself to join our Executive Board for the next school year 2019-2020.

The three seats that are open are and their duties:

#### **Assistant Treasure**

1. Receive and deposit all SVPTO money to the appropriate SVPTO bank accounts if the Treasurer is available
2. Assist Treasurer with financial reports, if necessary
3. Reimburse all funds within seven days of the date on the Request for Funds form.
4. Attend all meetings of the general membership, Executive Board and any other meetings the Executive Board deems, by majority vote, to be mandatory. The Assistant Treasurer may be excused from attending a meeting if the President is notified and agrees to allow the absence.
5. Assume the office of Treasurer after serving for two (2) years as Assistant Treasurer..Perform all

duties as requested by the President

### **Recording Secretary**

1. Keep an accurate record of all meetings of the organization and shall perform such other duties that may be delegated to him/her
2. Record the minutes of all meetings and shall include the names of those present. A file of all minutes shall be kept for a period of three years. All approved minutes shall be made available within three days of meetings, via copies in a prominent location at the school, Internet site/email, or other means. Any corrections to these minutes made at the next meeting will be reflected in a corrected, final version of the minutes which are then posted in the same manner as the draft copy.
3. Keep an accurate record of all Executive Committee meetings, but those minutes shall not be made available to the general membership.
4. Attend all meetings of the general membership, Executive Board and any other meetings the Executive Board deems, by majority vote, to be mandatory. The Recording Secretary may be excused from attending a meeting if the President is notified and agrees to allow the absence.
5. Serve as chairperson on at least one (1) committee.
6. Perform all duties as requested by the President.

### **Corresponding Secretary**

1. Answer all official correspondence (including condolence, birth announcements, etc.) and be responsible for all publicity under the direction of the President.
2. Manage the SVPTO parent-teacher Google database, adding and deleting new parents' contact information as needed throughout the year.
3. Send out weekly SVPTO updates to all parents and staff and add these updates to the SVPTO website weekly.
4. Give notice of all meetings in accordance with these Bylaws.
5. Serve as the SVPTO Ambassador to Parkway.
6. Perform all duties as requested by the President

Contact info of the three current officers :

Assistant Treasurer - Katie Lail - 314-402-8130 - [katielail@live.com](mailto:katielail@live.com)

Recording Secretary - Danielle Mosley - 636-812-2440 - [dpmosley@gmail.com](mailto:dpmosley@gmail.com)

Corresponding Secretary - Shilpa Rao - 919-641-5106 - [shilpasalil@gmail.com](mailto:shilpasalil@gmail.com)

Feel free to contact them if you would like to speak with them about how they enjoy working on the Board.

Please feel free to reach Steven Shane with any questions : 407-256-0537 call/text [shanesteven01@gmail.com](mailto:shanesteven01@gmail.com)

We invite you to come out to our April 23rd PTO meeting @7pm and meet the new Assistant Principal Dr. Felicia Boyd for Q and A. Child Care will be provided by our Central High School **National Honor Society Students**. So please come out and show some support to Dr.Felicia Boyd.

If you miss the January PTO meeting click on link below for the [minutes](#).

### **Save the Date**

**Friday, April 12, 2019 – Family Kickball Game, 6:30pm-8:00pm**

**Friday, April 19, 2019 – No School**

**Tuesday, April 23, 2019 – PTO Meeting, 7:00pm in SVE Library**

**Friday, April 26, 2019 – Spring Walk/ Bike to School Day**

**Friday, April 26, 2019 - Movie Night 6:30pm-8:00 pm in GYM**

**Saturday, April 27, 2019 - Spring Beautification 8:00-12:00pm**

**Monday, May 6, 2019 – Teacher/Staff Appetizer Luncheon**

**Friday, May 24, 2019 – Last Day of School / Spirit Day, 9:00am- 12:00pm**