



AGENDA

Claymont PTO General Meeting **MINUTES**

September 6, 2023 | 6:30 – 7:30 PM

Guest Speaker: Dr. Nathan Burch, Claymont Principal

1. Welcome - Alyssa Cho and Fatima Zapata
 - a. Meeting called to order at 6:32pm
 - b. There were 24 total attendees: 18 in person, and 6 viewed online
2. Approval of May 2023 minutes – Fatima Zapata (in Laura’s absence)
 - a. A motion to approve the May 2023 meeting minutes was passed
3. Treasurer’s Report – Rebecca Valencia
 - a. Budget Update
 - i. Provided a quick overview of each line item on the general budget sheet
 - ii. Reviewed the Special Projects fund (funds that come in from Trivia Night & Family Night)
 - b. Status of PTO Accounts – Accounts are in good standing
4. President’s Report – Alyssa Cho and Fatima Zapata
 - a. Welcome Dave Francis and Marissa Harjoe
 - b. New this year: Teacher Grants!
 - i. Application Process starts in November
 - ii. Submitted applications will be reviewed, and funds will be granted after the holiday break in Jan 2024
 - iii. Melissa Francis is the Chairperson
 - c. School Supply Kits
 - i. 23-24 delivery came just in time; 123 kits purchased
 - ii. 24-25 contract signed and submitted to receive 10% discount
 - d. Cardinals Night ticket sales (Katie Deets) - Friday, September 29th
 - i. 5th Graders will sing before the game
 - e. Spiritwear (Charity Williams) - Sales open Monday, September 18th
 - i. Online store will open on 9/18
 - ii. In-person sales will be available at curriculum night (Sept 21st)
 - f. Trunk or Treat (Lauren Deichmann and Jessica Belobrajdic) - Friday, October 27th; Volunteers posted in MTK
 - i. Volunteer opportunities in MTK have not yet been posted
 - g. Kindergarten Social (Katie Deets) - Vlasis Park, Saturday, Sept 23rd, 11a-1p
5. Vice President’s Report – Dave Francis and Marissa Harjoe
 - a. Special Project - Student Cubby and Outdoor Classroom Update
 - i. 6 cubbies left to be installed!
 - ii. Outdoor Classroom built during the summer; will still do some minor updates and tweaks
 - b. Future Special Project Idea - Front Lawn Sign board
6. Fundraising Chairs’ Report – Kenda Bacott and Jeni Smith
 - a. Shorthorn Spirit Update
 - i. Two ways to donate this year - PayPal & Check; Don’t forget Company Match
 - ii. Official Shorthorn Spirit Kickoff will be Curriculum Night (Sept 21st)
 - iii. \$100 per child is official ask, but ANY donation is appreciated
 - iv. A flier will be sent home
 - b. Spirit Night Schedule
 - i. 9/13, Wed - Freddy’s
 - ii. 10/12, Thurs - Slick City
 - iii. 11/15, Wed - Papa Johns
7. Volunteer Coordinator’s Report – Katie Salvo

- a. Update on Membership Toolkit Volunteer Opportunities
 - i. Current Volunteer Opportunities available on MTK: Staff Appreciation, Library Aides, Picture Day, Room Parents
 - ii. A parent who attended meeting in-person asked how being a room parent works – small discussion happened describing the room parent “job description”

8. Principal’s Report - Dr. Nathan Burch
 - a. Dr. Burch presented (PTO has a copy of the presentation slides filed on Google drive)

9. Upcoming Dates & Adjournment – Alyssa Cho and Fatima Zapata
 - a. Alyssa provided a quick overview of upcoming events (see dated below); Next general meeting the guest speakers will be Carter Snow, and Claymont’s very own Kids Character Council
 - b. Meeting adjourned at 7:11pm

Upcoming Dates:

- Wednesday, Sept 6** - PTO General Meeting - 6:30pm
- Wednesday, Sept 13** - 2-hour Early Release; Spirit Night
(Freddy’s)
- Saturday, Sept 23** - Kindergarten Social, Vlasik Park
11am-1pm
- Thursday, Sept 21** - Curriculum Night/SHS Kickoff, 6pm
- Wednesday, Sept 27** - PTO Exec Board Mtg, 6:30pm
- Friday, Sept 29** - Cardinals Night
- Wednesday, Oct 4** - PTO General Meeting - 6:30pm
- Thursday, Oct 12** - 2-hour Early Release; Spirit Night
(Slick City)
- Friday, Oct 13** - No School (Fall Break)
- Monday, Oct 16** - No School (Fall Break)