



# AGENDA

Claymont PTO General Meeting Minutes

May 22, 2024 | 6:30 – 7:30 PM

## New PTO Board Member Introductions

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1. Welcome - Alyssa Cho and Fatima Zapata; 15 in attendance in person
2. Approval of April 2024 minutes – Laura Schaiff; motion to approve-Casey Pfarr, 2nd- Rebecca Valencia
3. Treasurer’s Report – Rebecca Valencia
  - a. Budget Update & Status of PTO Accounts
  - b. Vote to approve 24-25 Budget; motion to approve-Laura Schaiff; 2nd-Kenda Bacott
4. President’s Report – Alyssa Cho and Fatima Zapata
  - a. Order School Supply Kits today - Last day to order - Fri, June 14th
  - b. Thank you Drnec’s for a FANTASTIC Family Night
  - c. Thank you Beth Surtin & Natalie Kilgore for a GREAT Fun & Fitness day
  - d. Thank you 23-24 PTO Board Members and Committee Members
    - i. Please remember to submit all Reimbursement Requests to Rebecca Valencia by June 1st!
  - e. Welcome 24-25 PTO Board Members
    - i. Anna Jordan - Co-VP 24-25
    - ii. Allie Winters - Co-VP 24-25
    - iii. Dave Francis-Move from Co-VP 23-24 to President 24-25
    - iv. Marissa Harjoe-Move from Co-VP 23-24 to President 24-25
5. Vice President’s Report – Dave Francis and Marissa Harjoe
  - a. Special Projects Update - Outdoor Classroom Update
  - b. 2024-2025 Remaining Board and Committee Positions-working on filling open positions
  - c. Finalizing new yearbook committee position
6. Fundraising Chairs’ Report – Kenda Bacott and Jeni Smith
  - a. Shorthorn Spirit Update-a lot of employer/company matches; around \$18,000 raised
  - b. Spirit nights-at \$2,350
  - c. City 2 game scheduled for next year
7. Volunteer Coordinator’s Report – Katie Salvo
  - a. No new updates
8. Principal’s Report - Dr. Nathan Burch
  - a. Fun and Fitness went well
  - b. 60th celebration was successful
  - c. 5th Grade Week starts Friday
  - d. Ms. Harms-moving to Sorrento Springs
  - e. Ms. Kennedy-new AP
9. Upcoming Dates & Adjournment – Alyssa Cho and Fatima Zapata

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### Upcoming Dates:

**Fri, May 24** - 5th Grade Celebration (Field Trip - Sky Zone)

**Mon, May 27** - No School (Memorial Day)

**Tues, May 28** - 5th Grade Celebration (Kickball Tourney)

**Wed, May 29** - 5th Grade Celebration (Graduation)

**Thurs, May 30** - Last Day of School, Half Day

**Fri, June 14th** - Last Day to Order Supply Kits