



Senior Letter Project

Dear Senior Parents, Guardians, Family, and Friends,

Please join us in giving relatives and friends of our 2020 graduates an opportunity to honor and recognize our students through the Senior Longhorn Letter Project. This tradition started in 2017, allows each graduate to receive SURPRISE well wishes at graduation practice from those that have been a part of their school career.

Consider asking grandparents, aunts, uncles, cousins, former teachers, and friends to send a special note of congratulations or words of wisdom to your child on his/her upcoming graduation. Feel free to ask individuals from your student's scouting organization, religious community, team, clubs or other extracurricular activities, as well. Please send the request as soon as possible to family and friends through email, phone, or text. We will collect the letters and cards throughout the school year and keep them confidential.

Cards and letters may be brought to the school's main office and placed in the box labeled "Senior Longhorn Letter Project," or you can mail them to the school:

STUDENT'S FULL NAME
% Parkway West High School
Senior Longhorn Letter Project
14653 Clayton Road
Ballwin, MO 63011

Criteria:

- **Student's first and last name need to be on every envelope**
- **ONLY SEND CARDS & LETTERS – NO GIFTS OR OTHER ITEMS!**
- Cards and letters should be no larger than 8.5 X 11 inches.
- If small envelopes are sent inside a larger envelope, write the student's full name on all envelopes.
- Items should be flat.
- Do not send anything of value, (ex: cash, check, gift card) as we cannot be responsible for it.
- Packages cannot be accepted.

In order to ensure that every student receives at least 2 letters, ALL CARDS AND LETTERS MUST ARRIVE AT THE SCHOOL BY TUESDAY, MARCH 31st, 2020. Please send in your letters as early as possible.

Let's show the students of the Class of 2020 that they are indeed special and that we acknowledge their achievements over the last thirteen years!

Sincerely,

Cherie Van Cleve
Kelly Jenkins

Senior Longhorn Letter Project Committee
Srletterproject@gmail.com