

Parkway West Middle School PTO Meeting –Minutes

Tuesday, May 8, 2018 –6:00pm--Library

Attendees:

Jennifer Gibbs, Mary Ellen Franciscus, Colleen Wilson, Jill Moss, Laura DeLuca, Julie Smola, Cynthia Pavelaka, Ellie Davis, Gretchen Bertz, Melissa Pence, Anne Branch and Sarah McCarthy

Meeting called to order by: President Laura DeLuca at 6:08pm

Minutes: reviewed and approved

- Motion made by Colleen Wilson
- Seconded by Jennifer Gibbs

Principal's Report: Annie Miller

- Encouraged parents to complete LEAD time survey
- May 9-- all school assembly about bullying
- New staff update will be given in Longhorn Way

President's Report: Laura DeLuca

- Jr. Longhorn Spirit Nights: Thursday, May 10th and Monday, May 14th at Menchie's (choir and band concert nights)
- Review and Approval of Grant requests:
 - The Leader In Me Contribution--\$7,500.00 for West Middle's yearly fee
 - 6th Grade Camp funds--\$840 request (PTO asked to contribute \$1,590.00; \$750.00 was already budgeted for 6th grade camp)
 - Grant request for Tower Garden (Science class) \$1,700.00

Motion to approve the grant requests made by Cynthia Pavelka and seconded by Melissa Pence

- Welcome and approval of the West Middle PTO 2018-2019 Board members:
 - President: Jenn Gibbs
 - Past President: Laura DeLuca
 - Vice President: ???
 - 8th Grade VP: Ellie Davis
 - 7th Grade VP: Sarah McCarthy
 - 6th Grade VP: Anne Branch
 - Recording Secretary: Mary Ellen Franciscus
 - Corresponding Secretary: Colleen Wilson
 - Treasurers: Michael and Gretchen Bertz
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Motion to approve the 2018-2019 Board members made by Melissa Pence and seconded by Sarah McCarthy

- Box Top collection Friday, May 11

Treasurer's Report: Cynthia Pavelka

- \$210 from Box Tops collection
- \$130 received from matching funds
- Approval of 2018-2019 PTO Budget

Motion to approve next year's budget made by Laura DeLuca and seconded by Colleen Wilson

Meeting adjourned at 7:40pm by Laura DeLuca

Minutes compiled by Jill Moss, 7th grade VP