

McKelvey PTO Meeting Minutes

Date/Time: September 9th, 2019 at 6:30pm

Location: McKelvey Elementary School Library

Executive Board: President - Nancy Strebe, Vice-President - Deepa Chandran, Vice-President - Amanda Lofton, Teacher Representative - Glenda Petrofsky, Treasurer- Tracy Niemeyer, Treasurer - Dan Mueller, Recording Secretary - Greg Homrighous, Corresponding Secretary - Genevieve Heredia, Website Coordinator - Stephanie Jones

If everyone is moving forward together, then success takes care of itself. - Henry Ford

I. Call to Order, Greetings and Welcome

- **Call to order: 634 PM**

II. Corresponding Secretary Report (Genevieve Heredia)

- Thank You Notes
- Meeting Reminders

III. Treasurer's Report (Tracy Niemeyer & Dan Mueller)

- Recap of Last Year's Budget (Dan)
- Overview of Income & Expenses
 - Last year, up \$10,000 ahead even though expecting deficit (restaurants helped)
 - Tracy – Popcorn breaks even generally, Fun Run made > \$500

IV. Principal's Report (Kim Cohen)

- Picture day and 2nd grade field trip on the same day–
Adjusting schedules. Will help make kids going between
the pictures and field trip look good
- Cultural night – Great event! feel free to dress with
cultural wear. Parades at the beginning and end.
- Next school year/ New building -
 - August 2020 – McKelvey Primary- McK K
center, then K-1 for better transition
 - Building Design complete, there is tearing
down activities taking place
 - Tentatively Schedule:
 - McKelvey Primary:9:05-4:00 (This is
the K-1 Center) Doors open at 8:50

 - McKelvey Elementary School:
8:55-3:50 (This is the 2-5 building)
Doors open at 8:40.
 - Adv Club will exist in current building, and
bussing from K center will be available.
 - Bus usage encouraged for all parents to
reduce travel for parents
- Thoughts and feedback are welcome and should be
directed to Dr. Cohen.

V. Committee Updates

- Amazon Smile (Tracy Niemeyer)
 - Shop at smile.amazon.com to help raise money for McKelvey

Shp regular Amazon, use Smile Amazon, and you get 0.5%

- Box Tops (Kim Bishop-White)

Box Tops moving to an app

- No more clipping.
- One year raised \$1100 in free money.
- You can still send in your box tops now,
a big push for September.
- No cut over date established from paper
box tops

- Conference Dinners (Amanda Mueller)

- 1. Conference Night October 10th

- We cater in lunch, signups passed around. We do this in fall and spring

- Dragon Donations (Tracy Niemeyer)

- Form on facebook page
 - Form coming home w/ kids
 - Working on getting paypal for electronic donation
 - We ask for \$30 per child per year as that's what it costs the PTO to support your children.

- E-Scraps (Angela Shields)

- It's not raising much money nowadays

- Picture Day (Olivia Mendez-Alm)

- 1. Fall Picture Day October 1st

- Will need volunteers (to help w kids)

- Popcorn Day (Amanda Lofton & Tracy Niemeyer)

- 1. Get your pre-paid payments in by September 20th

- 2. Upcoming Popcorn Dates:

- a) September 27th b) October 31st c) November 22nd

- NEW* Prepay option for popcorn day, due 9/27. Forms on the website, \$3.00 (you get a free option)
 - Volunteers always wanted for Popcorn days.

- Skate Nights (Vince Skroska)

- 3rd Friday of the month, Coachlite skate center. For every skater, we get \$1 back to the school. We do this with Ross and maybe with Craig. Free skate rental with admission.

- Spirit Wear (Nancy Strebe)

- 1. Online Store Deadline is September 15th

- Only 62 items sold.
 - Buy some, be ready for the whole school photo.

- Third Party Fundraising (Amanda Lofton)

- 1. Restaurants & Active Events

- Looking for committee volunteers to help create events with places like Ultimate Ninja, Skyzone. It's fun and easy. If interested, please contact the PTO.

VI. Room Parent Overview & Discussion (Deepa Chandran)

- What are Room Parents and why do we need to volunteer?

- Need head room parents
 - Need individual room volunteers
 - Rooms with no volunteers, those kids still have party supplies
 - Please come forward, get involved it helps the kids have a fun Halloween and Valentines party.
 - You are required to take at least 5 pictures
 - *at least one whole class photo
 - *At least 2 kids in each of the photos

- 10/31 – Halloween
 - 2/13 – Valentines
 - Popcorn is provided that day
 - Overview of Communication Structure

- 5th Grade Party Changes

- Fun, active event that's a little like a dance party in the Gym.

- List of Classes In Need of Room Parents

VII. Events & Activities

- Culture Night - September 17th, 6-7:30pm

- All School Picture - September 24th

(wear spirit wear)

- National Walk to School Day - October 2nd
- Fall Party & Parade - October 31st, 2:40-3:40
- Trivia Night Save the Date - March 6th at Maryland Heights Centre
 - International Theme
 - Costume & Table Decor Prizes!

VIII. District Committee Reports

- Parkway Alumni Association (Adam Spector)
- Government Relations (Beth Casagrand)
- PACCD (Olivia Mendez-Alm)

Primary topic is for parents with special needs

- Website Coordinator (Stephanie Jones)
- PTO website, best way to find it - Google

IX. Old Business

X. New Business

- Teacher Requests (Tracy Niemeyer)
 - Funding requested for the following expenses -
 - 4th grade – two school buses \$165.80
 - 5th grade – fishing trip (buses) \$180.19
 - 1st grade – zoo trip (buses) \$481.20
 - 2nd grade – Magic house \$458 + buses + admission help
 - 3rd grade – ?Pumpkin patch?
 - Kindergarten- \$248.70
 - 2nd- \$458.40
 - **Funding motioned and approved**
- MAP Test Launch Day: Chalk & Encouragement (Nancy Strebe)
 1. April 21th & 21st - stop by and draw some encouragement on the front walkway and sidewalk to help your students feel supported
- Teacher Appreciation Week: Celebrate Each Day (Nancy Strebe)

1. People to join committee!

o Open Positions for Next Year:

1. Corresponding Secretary - position is perfect for someone just

starting out with the PTO! Helps to convey any correspondence that the PTO receives from teachers or parents and announces upcoming meetings. This position has a lot of room to learn and grow!

o Committee Sign-ups Going Around!

1. Beautification Day Committee 2. Back to School Bash Committee 3. Trivia Night Committee

o Proposed Consideration in form a Committee to Plan "Other" Fundraising events (ie. restaurant fundraisers & recreational fundraisers)

XI. Upcoming Dates:

o No School Days:

1. October 18th 2. October 21st 3. November 8th 4. November 27-29th 5. December 23-January 3rd 6. January 20th

o Late Start Days:

1. October 30th 2. November 20th

o Half Days:

1. December 20th

o Next PTO Meeting: January 21st

XII. Meeting Adjourned

o 7:28PM

Next PTO Meeting - January 21st, 6:30pm