Missouri State UNIVERSITY

Welcome to the dual credit program at Missouri State University! MSU provides a convenient online registration process using DualEnroll.com. Here's how to register for your MSU course(s).

First Time Students - Create an Account

You can register by computer or right on your smart phone by entering https://missouristate.dualenroll.com/login and using the link to create a new account.

Complete the **New Student Registration** form to create your account. Provide all information including a login name and password. All fields marked with a red asterisk (*) are required. You must provide either an email account or cell phone number to create the account. If a cell phone is used, standard text message rates apply.

Once you click **REGISTER**, you'll receive either a text message with an activation code or an email with a link to confirm your account. You <u>must</u> confirm your account before you can proceed with the registration. *If using email, be sure to check your junk and spam folders for the email.*

Login

Please log in. Need a login? Click here to create one.

LOGIN:

New Student Registration

Register now — Required fields are marked with a *

HIGH SCHOOL:*	
CREATE LOGIN:*	
CREATE PASSWORD:*	at least 6 characters
RETYPE PASSWORD:*	
FIRST NAME:*	
MIDDLE NAME:	optional
LAST NAME:*	
DATE OF BIRTH:*	ex:1996-07-31

Preferred Method of Contact (provide at least one):

EMAIL:

CELL PHONE (text messages):*   ex: 703-555-1212

☐ I prefer not to provide a cell phone

☐ I'm not a robot   reCAPTCHA

REGISTER

MSU has a five step pre-registration process:

Step 1: **Complete Enrollment Application**
All fields with an asterisk are required. Click on **NEXT** when complete.

Step 2: Accept Missouri State Terms

Step 3: Accept MSU FERPA Waiver

Step 4: Parent/Guardian Consent
Enter email address for parental consent or select to scan and attached signed consent form.

Step 5: **Select Guidance Counselor**
Select your guidance counselor from the dropdown list box.

Click **Finish** when complete.

Your account is now ready for use and you can begin registering for courses.

Returning students and Registering for Classes

Missouri State UNIVERSITY

If you've forgotten your user name or password, we have you covered. You can retrieve your user name and/or reset your password using the link on the login screen. You can also enter a Help Desk ticket by clicking the red Help Desk button in the upper right corner of the screen.

Once logged in, click on the **Courses** tab to review the course list.

Login

Please log in. Need a login? Click here to create one.

LOGIN:

PASSWORD:

REMEMBER ME: ☐

LOGIN

Forgot your username or password?

Need to enter your text confirmation code?

Register for Course(s):
The course finder shows you which MSU courses are being offered. Use any of the filtering options on the left to narrow down your search. Click on the course name to see the detailed description and available sections.

When you've made your decision on a course and section, click the **REGISTER** button to start the registration process. You can go back to the **Courses** tab, or click the **select another course** button, and repeat the process if you want to take more than one course.

Your part of the registration is done for now. You may choose to: select to go back to the course finder screen, view your current registration status, or logout. You will receive an email from MSU letting you know when your registration is complete and your parents will receive an email asking for payment information. Enjoy your class!

Provide Parent Consent:
You will only have the **Student: Completed Parent Consent** step if you selected to scan the parental consent during the Pre–registration process. Click on the blue **Upload Scanned Consent** link.
You can click on **Choose file**, to upload the scanned consent or click on the blue **click here** link to have your parent receive a consent form link via email. Click **COMLETE STEP**.