

GENERAL PTO MEETING



Date: 2022 01 13 (Thursday)
Time: 7:00 PM
Location: Virtual Zoom Meeting
Attendance: Sophia Ford-Glanton President
Christina Merriman Vice-President
Haijun Gong Co-Treasurer
Amy Montgomery Co-Treasurer
Steve Kadyk Secretary
Nafeesa Ahmad Past-President
Jenn Dieken-Buchek Principal
Greg Wall Teacher Liaison
Total Members in Attendance 15

Agenda Link:

https://docs.google.com/presentation/d/1hUw42yYvoP_4ogNUrpYsEhKozsplVaKTAfo4Un5BBYs/edit#slide=id.gf080d8f962_0_87

Item 1 – District Presentation

- Introduction of Parkway's Jason Rooks - Chief Information Officer with Parkway School District
- Presentation on potential ways for financial scams to occur
- Scamming presentation is available at <https://pkwy.info/scampto>

Item 2 - Welcome, Sophia Ford-Glanton

- The meeting began at 7:00 PM on Thursday, January 13, 2022

Item 3 - Approval of Agenda

- Motion to approve agenda by Amanda White, seconded by Nafeesa Ahmad
- Motion passed with all in favor

Item 4 – Approval of December 2021 Meeting Minutes

- Motion to approve minutes by Amy Montgomery, seconded by Nafeesa Ahmad
- Motion passed w/ one abstention

Item 5 - Principal and Teacher Update, Jenn Dieken-Buchek

- Staffing shortages within parkway
- Multiple people within MR can cross cover when needed
- Substitute discussion
- Kelly Services Substitute - encouragement for parents to become
- MR has a building substitute teacher - Kelly Kreikemeier
- Discussion about qualifications for substitute

- Teacher's Assistant position has been posted
- Greg Wall Report
 1. Kids are doing a great job of following the COVID rules and keeping within the guidelines

Item 6 - PTO President Update

- Introduction of Steve Kadyk as new PTO Secretary
- Fraud Update
 1. Insurance claim has been initially rejected
 2. Police have been contacted and there is an open investigation
 3. PTO is actively pursuing an appeal of the insurance carriers decision
 4. PTO financial situation is stable
 5. No change in programming for this coming year
 6. No issue with 5th Grade Funds
 7. A forward balance will still be available for next year's PTO
 8. Discussion of checks and balances moving forward
 9. Opened floor for Questions, none were asked
- Background Checks for Parent Volunteers according to Missouri State Law
 1. PTO Exec Board will be required to obtain a background check
 2. Motion was made to add a new line item to fund the cost for the Executive Board
 3. The cost is estimated at \$300 per year
 4. Motion to approve was seconded by Christina Merriman
 5. Motion passed with all in favor
- Movie Night and Earth Day Planting Discussion

Item 7 - PTO Vice President Update

- Teacher/Staff Reimbursement Update
 1. No additional requests
- Financial Review of Teacher/Staff Reimbursement
 1. \$4500 budgeted
 2. \$340.10 used
 3. \$4159.90 remaining
 4. Need to remind the teachers that these funds are available

Item 8 - Financial Update by Amanda White

- Statement of activity displayed
- Review of statement
- Total of unauthorized payments was approximately \$11K
- 5th Grade fund total to date = \$3911
- Summary of remaining balances
 1. BOA Checking = \$16,515
 2. BOA Savings = \$21,311
 3. BOA Total = \$37,826

- Estimate reserve at year end is \$8443
- Discussion of fundraising options prior to year end

Item 9 - Chair Updates

- Skating party update – Scheduled for January 17, 2022 10:15 AM to 12:15 PM
 1. Brentwood Ice Rink
 2. Rental Fee was \$360
 3. Skate Fee is \$2 per rental
 4. 12 tickets have been purchased through the Toolkit
 5. General discussion of party
 1. Private event with only MR Families
 2. First 20 people to show up with get a free gift
 6. Motion to allocate \$700 towards this event from PTO Funds made by Cathy Jordan, seconded by Nafeesa Ahmad
 7. Motion passed with all in favor
- Mason Ridge Science Night Discussion
 1. Will likely still be in person at this time

Item 10 - New Business

- No New Business

Item 11 - Old Business

- No Old Business

Item 12 - Announcements, Q&A

- Thank you cards received from 2 teachers/staff

Item 13 - Adjournment

- Motion to adjourn by Amy Montgomery seconded by Nafeesa Ahmad at 8:01 PM. The next PTO Meeting is scheduled for Thursday, March 10, 2022.

Minutes Submitted by: Stephen Kadyk

Approved by: