Minutes

**Barretts PTO Board of Directors**

October 11, 2016

Attendees: Jennifer McGillivary, President; Becca Bushong, Vice President; Boni Stevenson, Secretary; Kelly Miller, Volunteer Coordinator; Ann Haack, Ways and Means; Michelle Millonas, Fundraising; Dr. Moreton, Principal; Christy Potthast, Special Guest.

1. **Minutes** from the September 6, 2016 PTO Board of Directors were approved.

 2. **Treasurer’s Report**:

* The **No Fuss Fundraiser** finished up at the end of September. Still waiting on some

matching funds from companies. With Trivia nights and sign-up parties included we

are in the black.

* Looking at a way to **cross check** money given to staff for both certified and non-certified at the beginning and end of year to make sure someone is not getting money both tim3es.
* Working on getting Emily McLean’s **pay pal account** transferred to a new account. The No Fuss Fundraiser was the only one to go through it. Becca will work with Megan to get the new one up and running.

 3. **Special Guest Report**:

* Christy Potthast will help to coordinate our **2017 Barrett’s STEM Night** scheduled for the General PTO Meeting on Tuesday, February 7 from 7:00-8:30pm.
* The Investigation Station is a custom built trailer that will provide hands-on exhibits split into 3 zones for students to explore.
* Other activities were mentioned to have set-up in an adjoining space. For example, Math Facts, Monsanto, Wild Bird Sanctuary, etc.
* Possible locations are playground/cafeteria or upper parking lot/gym.
* Michelle will check on MySchoolAnywhere App for sign-up.

 4. **Principal’s Update**:

* **Lighthouse review** went well. Will find out on October 12. Next weekend Dr. Moreton, and a team of teachers will be going to Washington DC to receive our National School of Character Award.
* There are still **food allergy concerns** for parties. Jessica Applebaum is going to send out grade level list again. Communication that no party rewards will be food needs to be stated alao.
* On November 15, **Chef Dan, Nurse Robin Wallin,** and Ron, the physical education coordinator will provide healthy snacks, food, allergy information and sports education at the general pto meeting.

 5. **Ways and Means Report**:

* Ashley will send a reminder to the staff and will extend the deadline to 10/17.
* Currently there are only 5 applicants.
* The committee will meet on **October 26** to discuss applicants.

 6. **Volunteer Coordinator Report**:

* Everything went well for **Field Day**. Decision was made to leave money line item in budget for field day.
* Kelly will check in with Paul Studt about **Book Fair**.

 7. **Room Parent Update:**

* Again **food allergies** are extremely important. Jessica will send out list.
* She is also sending out a **5th grade activity list** to 5th grade room parents so they know all activities that usually take place for them.

 8. **Fundraising Report**:

* **My School Anywhere App** is being overseen by **Sara Fedele.** 64% of families have confirmed their information. Looking into having committee chairs use it for sign-ups rather than sign-up genius or volunteer spot. Also use it for selling tickets and school store.
* **Trunk or treat** had only sold 20 spots at the time. An email was going to be sent out charging $15 to participate in trunk or treat without decorating a car.
* **Progressive Dinner** made $200.
* **The Shack** made $560.
* **Yo My** walks both sold out at $400.
* In November a **Fuzzy’s Taco** night will be set-up to sell their $5 brownie sundaes.

 9. **Unfinished Business**:

* The **movie licensing fee** was paid out of Barrett’s school budget.
* We will look at **Schoola** in December or January.
* **LED sign** was discussed. Daktronics wants to do a presentation for us. The district will run electricity for us when the parking lot is remodeled next year.
* **Fall Fundraiser**
* Considering making chairperson to sit on board so that communication will no longer be an issue.
* Megan or Becca could be involved with larger committees like Fall Fundraiser, Barretts Blast, Trivia Night, etc.
* Money and check would be handled through the chair. Credit cards would go through the auction website.
* Treasurer and chair would have a checks and balances system going.
* We need to discuss how much communication goes out so that people are aware and pushed but at the same time not too much overlap.

 10. **Government Relations Committee Report**:

* Missouri superintendents are asking for a **waiver from MAP testing**.
* The Federal government can give 6 waivers.
* Missouri is proposing different assessments to be used and modeling after the top 10 states. New Hampshire was one example.

 11. The next **Board of Directors meeting** will be **November 15** from 6:30-7:00 and a General

 PTO meeting the same night from 7:00-8:30.

 12. The **meeting was adjourned.**