Minutes

**Barretts PTO Board of Directors**

September 6, 2016

6:30 pm

**Attendees:**  Jennifer McGillivary, President; Becca Bushong, VP; Megan Daus (via phone), Treasurer; Boni Stevenson, Secretary; Ann Haack, Ways and Means; Kelly Miller, Volunteer Coordinator; Michelle Millonas, Fundraising Chair, Jessica Applebaum, Room Parent Chair; Dr. Moreton, Principal.

1. **Minutes** from the August 23, 2016 PTO Board of Directors and General Meetings were approved.
2. **Treasurer’s Report**:
* The **No Fuss Fundraiser** currently stands at $12,000 but did not include company matches or another week of fundraising. There will be at least one more text blast. Megan will talk to Kathy and Nikki to get the checks. She will update the final amount next month. A point to discuss in the future is who has access to website & reports. Maybe another way to give chairs bi-weekly or weekly reports for thank you notes. Maybe use one database would be more efficient for No Fuss report.
* The **t-shirts** have been ordered but there is no invoice. The school will receive the shirts before field day. We currently have 44 staff and 40 more students so we will go over the budget. Need to increase the budget for next year.

 3. **Principal’s Update**:

* Staff has worked on cheer for field day.
* Covey will be here on September 28 for the **Lighthouse Review**.
* **JA in a Day** will be partnering with Panera this year.
* During the first late start day there will be an all school assembly to introduce the **SALT** teams. K-2 students apply with a paper copy and 3-5 can use Google docs.
* Our 40 new students include an increase in Kindergarten, some move-ins and more VIC buses.

 4. **Ways and Means**:

* Application is now on Google Docs and has been updated.
* Dr. Moreton will ask Ashley to send out the link to teachers.
* **Proposals are due Wednesday, October 19.**
* On **Wednesday, October 26 @ 7:00 pm,** there will be a **meeting** in the conference room so make decisions for use of ways and means money.
* The budget this year is $6500 but can possibly be variable.

 5. **Volunteer Coordinator Report**:

* Kelly checked in with Mrs. Zimmerman and she is all good for **Field Day** and the **parade**.
* Kelly will check with Paula Studt and give her name of person signed up for **Book Fair** Co-chair.
* The board discussed a dumping location for photographs to make **yearbook** compilation easier. Dr. Moreton will check into this.
* Sign-ups are still coming in. Looking for a yearbook chair.

 6. **Fundraising Report**:

* The sign-up for the **Progressive dinner** is done.
* The **Shack fundraiser** is currently underway. The 5:15 volunteer slots for teachers are filled but still looking for a few 7:15 slots to be filled.
* **Red Robin** has a rewards program similar to escrip card at Schnucks and a notification will be sent out through Peach Jar.
* An **Escrip** reminder will also be sent out through Peach Jar.
* Michelle will look into a date for a **Fuzzy’s Tacos night** where we will sell $5 sundaes a la mode with all profits going to Barretts.
* **Trunk or Treat** will be Sunday, October 30 from 4:30-6:30. We will charge $15 per car whether you are bringing in a car or just coming to Trick or Treat. Pizza and water/soda will be sold. Will sell pizzas for $10 and make a $3 profit. There will be prizes for the Best Trunk. A plan for rain or shine will be made.

 7. **Unfinished Business**:

* **Parking signs**. Becca found out from Dan Kraus at Cool Dell the signs would cost us $60 from Dale Signs and he has a machine to put it into the ground. Dr. Moreton says that she really appreciates the gesture but does not want to feel like she deserves a better parking spot than someone else. The Board agreed with her wishes.

 8. **New Business:**

* Our next two **General PTO Meetings** will be November 15 and February 7. Megan will talk to Christi Pothast at Monsanto regarding a **STEM program**. Dr. Moreton will look into the **district nurse** coming to discuss new protocol along with some food and exercise stations.
* The decision was made to not be a part of the **4th annual homecoming festival booth** at the high school.
* The board discussed the **My School Anywhere app.** There is the possibility of an electronic buzz book, school store, fundraising, etc. With our size of school the cost would be $395 for the year. The volunteer coordinator could use this to pull lists. The Buzz Book right now costs us $400 a year. The board voted to purchase the app for this year so that we can begin using it and work out any issues before making it public.
* **Schoola** is a swap n sell type fundraiser where families bring in clothing, it is mailed in and sold online. The school gets a certain percentage of the money. Michelle will get additional information and we will table the idea until March.
* **Movie Night** was moved to January 20.
* **Daddy/Daughter Dance** is February 10.
* We have $20,000 set aside for the **LED sign**. Jennifer and Kelly will be the heads of the sub committee for the sign. We are at the point of getting bids and working on design. We need to have it ready to go by summer 2017. We will get 3 bids. Dr. Moreton will talk to Hannah and facilities regarding upkeep and running electrical to the sign.

 9. The next **PTO Board of Directors meeting** will be **Tuesday, October 11 @ 6:30 pm.**

 10. The meeting was **adjourned**.