VOLUNTEER COMMITMENT AND RESPONSIBILITY STATEMENT

The Mission of the Parkway School District is to ensure all students are capable, curious and confident learners who understand and respond to the challenges of an ever-changing world.

The following are **commitments** the District requests of all Parkway School Volunteers:

- ✓ Know and observe all emergency drills.
- ✓ Wear appropriate attire.
- ✓ Seek help from a staff member when you need additional information or instruction.
- ✓ Be a role model for students.
- ✓ Do not use school equipment, materials, or supplies for personal purposes.
- ✓ Immediately report bullying, harassment or abuse of students.
- ✓ Follow all Board of Education policies and procedures.

The following are **responsibilities** that support the District’s mission as a Parkway Schools Volunteer:

- ✓ Support and supplement the instructional program.
- ✓ Keep all student information confidential.
- ✓ Always do what is in the best interest of each student.
- ✓ Share concerns with the school staff only.
- ✓ Do not discipline students.
- ✓ Report concerns to the teacher or administrator.
- ✓ Understand that each student is unique and cannot be compared to another.
- ✓ Never be alone with or put a student in an uncomfortable situation.
- ✓ Show respect for all staff and students.
- ✓ Commit to work in a classroom to support and improve education for all students.
- ✓ Accept each student and encourage the best for them.
- ✓ Discuss problems that arise with the teacher or school administrator.
- ✓ Respect the privacy of teachers and students by not discussing school matters away from the classroom.
- ✓ I understand that I must report and notify the Chief Human Resources Officer of any arrest, charge, conviction and/or final disposition for a criminal act, felony, or misdemeanor in writing within 3 work days of the event. This includes events related to driving under the influence.
- ✓ I understand that if I have a child abuse complaint filed against me, I must notify the Chief Human Resources Officer in writing within 3 work days of the event.
- ✓ I understand that I am considered a Mandatory Reporter of Child Abuse and Neglect. If I witness or suspect child abuse, I will contact the Children’s Division of the Missouri Department of Social Services at 1-800-392-3738.
- ✓ I understand that volunteering opportunities may be restricted at any time.

_As a Parkway Schools Volunteer, I agree to the above Commitments and Responsibilities._