



**PARKWAY SCHOOLS**  
HIGHER EXPECTATIONS. BRIGHTER FUTURES.

## **VOLUNTEER COMMITMENT AND RESPONSIBILITY STATEMENT**

***The Mission of the Parkway School District is to ensure all students are capable, curious and confident learners who understand and respond to the challenges of an ever-changing world.***

The following are **commitments** the District requests of all Parkway School Volunteers:

- ✓ Know and observe all emergency drills.
- ✓ Wear appropriate attire.
- ✓ Seek help from a staff member when you need additional information or instruction.
- ✓ Be a role model for students.
- ✓ Do not use school equipment, materials, or supplies for personal purposes.
- ✓ Immediately report bullying, harassment or abuse of students.
- ✓ Follow all Board of Education policies and procedures.

The following are **responsibilities** that support the District's mission as a Parkway Schools Volunteer:

- ✓ Support and supplement the instructional program.
- ✓ Keep all student information confidential.
- ✓ Always do what is in the best interest of each student.
- ✓ Share concerns with the school staff only.
- ✓ Do not discipline students.
- ✓ Report concerns to the teacher or administrator.
- ✓ Understand that each student is unique and cannot be compared to another.
- ✓ Never be alone with or put a student in an uncomfortable situation.
- ✓ Show respect for all staff and students.
- ✓ Commit to work in a classroom to support and improve education for all students.
- ✓ Accept each student and encourage the best for them.
- ✓ Discuss problems that arise with the teacher or school administrator.
- ✓ Respect the privacy of teachers and students by not discussing school matters away from the classroom.
- ✓ I understand that I must report and notify the Chief Human Resources Officer of any arrest, charge, conviction and/or final disposition for a criminal act, felony, or misdemeanor in writing within 3 work days of the event. This includes events related to driving under the influence.
- ✓ I understand that if I have a child abuse complaint filed against me, I must notify the Chief Human Resources Officer in writing within 3 work days of the event.
- ✓ I understand that I am considered a Mandatory Reporter of Child Abuse and Neglect. If I witness or suspect child abuse, I will contact the Children's Division of the Missouri Department of Social Services at 1-800-392-3738.
- ✓ I understand that volunteering opportunities may be restricted at any time.

***As a Parkway Schools Volunteer, I agree to the above Commitments and Responsibilities.***